

## Regular Meeting of Crestview Local Board of Education held November 14, 2018

The regular meeting of the Crestview Local Board of Education was held on Wednesday evening, November 14, 2018, at 7:00 p.m. in the Middle School Cafeteria.

Dr. Miller called the meeting to order at 7:00 p.m.

Members present were:

Miller      Dattilio      McGoogan      Weikart      Wellman      Miller

Also present were Superintendent Matthew Manley and Treasurer Charlene Mercure.

### **PUBLIC PARTICIPATION**

STEM – Allyssa Ippolito-Wilcox

### **STUDENT ACHIEVEMENT**

Crestview High School Students of the Month - 9<sup>th</sup> Grade-Samuel Campbell, 10<sup>th</sup> Grade-Kamden Miller  
11<sup>th</sup> Grade-Alyssa Bush, 12<sup>th</sup> Grade-Isaac Ricketts

### **APPROVAL OF CONSENT AGENDA (18-137)**

Mr. McGoogan requested to have Superintendent's item #7 removed from consent agenda to be voted on separately.

Mr. Weikart moved, seconded by Mr. McGoogan to approve the following consent agenda items:

#### ***Treasurer's Requests:***

1. The Board approve the minutes of the regular board meeting held October 10, 2018.
2. The Board approve the following resolution Section 125 plan as follows:

**Resolved**, that the form of Amended Section 125 Cafeteria Plan effective January 1, 2019, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

**Resolved**, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

**Resolved**, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

#### ***Superintendent's Requests:***

1. The Board approve the 2018-19 Building Parent Advisory Committees as presented for Crestview High School, Middle School, and Elementary School.

2. The Board approve to revise the following substitute employee salary schedules effective January 1, 2019:

Secretaries	\$8.55 per hour
Cooks	\$8.55 per hour
Cafeteria Cashiers	\$8.55 per hour
Cafeteria Servers	\$8.55 per hour
Technology	\$8.55 per hour

3. The Board award the following licensed personnel a supplemental contract for PAX Good Behavior Game training for up to 8 hours at \$17.00 per hour on November 26, 2018. The training will focus on a school wide behavior management program that will be utilized in PK, K, and Grade 1 & 2.

Gale Heffinger

4. The Board approve the following nonteaching personnel to be granted a one (1) year limited contract basis for the remainder of the 2018-19 school year according to the salary schedule as recommended by Matthew T. Manley, Superintendent; all required reports are on file:

Jill Kallas - Cafeteria Cashier (effective 12-1-18)

5. The Board approve the following as non-paid volunteers for the 2018-19 school year; all required reports are on file:

Matthew Evans – CHS Volunteer Head Indoor Track Coach  
Derek Ciapala – CMS Volunteer 7<sup>th</sup> Grade Boys Basketball Coach  
Tim Vargo – CMS Volunteer 8<sup>th</sup> Grade Boys Basketball Coach  
George Kubas – CHS Volunteer Head Bowling Coach

6. The Board grant permission to the following to transport students by private vehicle during the 2018-19 school year.

Randi Kubas – Bowling

- ~~7. The Board approve the following non-teaching personnel be placed on the approved substitute list for the 2018-19 school year, substitute basis only, according to wage rate for the assignment designated; all required reports are on file:~~

~~Bus Driver.....Melissa Fieldhouse (effective 10/2/2018)~~

~~Technology....Evan Gottschalk – Technology Assistant (effective 9-24-2018)~~

~~Secretaries.....Allyson McGoogan~~

## END of CONSENT AGENDA

Roll call, all voted yes consent agenda items approved.

## APPROVAL OF NONTEACHING PERSONNEL FOR SUBSTITUTE LIST (18-138)

Mrs. Wellman moved, seconded by Mr. Dattilio that the Board approve the following non-teaching personnel be placed on the approved substitute list for the 2018-19 school year, substitute basis only, according to wage rate for the assignment designated; all required reports are on file:

Bus Driver.....Melissa Fieldhouse (effective 10/2/2018)

Technology....Evan Gottschalk – Technology Assistant (effective 9-24-2018)

Secretaries.....Allyson McGoogan

Roll call, Mr. McGoogan abstained, all others voted yes, personnel approved.

**APPROVAL OF FINANCIAL REPORTS/INVESTMENTS (18-139)**

Mr. Dattilio moved, seconded by Mr. Weikart that the Board approve financial reports and investments as prepared and presented. Roll call, all voted yes, financial reports and investments approved.

**ACCEPT DONATIONS (18-140)**

Mrs. Wellman moved, seconded by Mr. Dattilio that the Board accept donations from:

- a. PTO \$700.00 to CMS for Spheros Robots
- b. Ohiopyle Prints, Inc. \$ 29.07 to CHS PSS
- c. Coca-Cola \$1000.00 to Scholarship Fund
- d. Debby MacLellan Saxophone to Music Department

Roll call, all voted yes, donations accepted.

**Board Reports**

- 1. Career Center Report Mrs. Wellman – No report.
- 2. Student Achievement Liaison Report Mr. Dattilio – Discussed OSBA Conference items.
- 3. Legislative Report Mr. Weikart – Reviewed various items.
- 4. Student Board Member Report Mr. Miller – Discussed fall awards, Rebel Run.

**Board Committee Reports**

- 1. Buildings & Grounds Mr. McGoogan – Discussed lights for soccer field.
- 2. Athletic Council Mr. McGoogan – Reviewed meeting report.
- 3. Personnel Mrs. Wellman – Discussed recent meeting.
- 4. Finance Audit Mrs. Wellman - No report.
- 5. Policy Mrs. Wellman - Discussed recent meeting.
- 6. Communications Mr. Weikart – No report.
- 7. Insurance Mr. Weikart – Meeting to be scheduled.
- 8. Business Advisory Mr. McGoogan – No report.

**Administrative Reports**

- 1. Elementary School Mrs. Dangerfield – Reviewed report.
- 2. Middle School Mrs. Lemaster – Reviewed report.
- 3. High School Mrs. Dickson – Reviewed report.
- 4. Special Education Mr. Hill – Discussed various items.
- 5. Athletic Mr. Cusick – Discussed various items.
- 6. Lunchroom Miss Wilmes – Report attached.
- 7. Technology Mr. Miller – Discussed various items.
- 8. Transportation Mr. Burbick – Reviewed report.
- 9. Maintenance Mr. Radman – Reviewed report.

**Superintendent’s Report**

Mr. Manley – Discussed various items.

- 1. Recommend: To appoint \_\_\_\_\_ to the Columbiana County Career and Technical Center for a two (2) year period beginning \_\_\_\_\_.

**APPROVAL TO REVIEW BOARD POLICIES/BYLAWS (18-141)**

Mr. Weikart moved, seconded by Mr. Dattilio that the Board review the following Board Policies/Bylaws which will be presented for approval at the December 12, 2018 board meeting:

<u>Policy/Bylaw Number</u>	<u>Description</u>	<u>New/Revised/Replacement</u>
0131	Legislative	Revised
0141.2	Conflict of Interest	Revised
0164	Notice of Meetings	Revised
0165.1	Regular Meetings	Revised
0165.2	Special Meetings	Revised
0165.3	Recess/Adjournment	Revised
0166	Executive Session	Revised
0168	Minutes	Revised
0169.1	Public Participation at Board Meetings	Revised
1240.01	Non-Reemployment of the Superintendent	Revised
1422	Non-Discrimination & Equal Employment Opportunity	Revised
1541	Termination and Resignation	Revised
1662	Anti-Harassment	Revised
2111	Parent & Family Engagement	Revised
2260	Non Discrimination & Access to Equal Educational Opportunity	Revised
2261	Title 1 Services	Revised
2261.01	Parent & Family Member Participation in Title 1 Program	Revised
2261.03	District & School Report Card	New
3122	Non Discrimination & Equal Employment Opportunity	Revised
3140	Termination & Resignation	Revised
3362	Anti-Harassment	Revised
4122	Non Discrimination & Equal Employment Opportunity	Revised
4140	Termination & Resignation	Revised
4162	Drug & Alcohol Testing of CDL License Holders and other employees who perform safety sensitive functions	Revised
4362	Anti-Harassment	Revised
5517	Anti-Harassment	Revised
5517.02	Sexual Violence	Revised
5610	Removal, Suspension, Expulsion, and Permanent exclusion of students	Revised
5610.02	In-School Discipline	Revised
5610.03	Emergency Removal of students	Revised
5611	Due Process Rights	Revised
6325	Procurement-Federal Grants/Funds	Revised
8141	Mandatory Reporting of Misconduct by Licensed Employees	Revised
8403	School Resource Officer	New

Roll call, all voted yes, policies/bylaws approved for review.

**APPROVAL TO ADOPT POLICIES/BYLAWS (18-142)**

Mr. McGoogan moved, seconded by Mrs. Wellman that the Board review, waive the second reading and adopt the following Board Policies/Bylaws:

<u>Policy/Bylaw Number</u>	<u>Description</u>	<u>New/Revised/Replacement</u>
6423	Use of Credit Cards	Revised

Roll call, all voted yes, policies/bylaws approved.

**APPROVAL TO AWARD LEASE OF PROPERTY (18-143)**

Mr. Weikart moved, seconded by Mrs. Wellman that the Board award the lease of property for agricultural purpose to Wilmer Shaum for \$110.00 per acre, per year, for the five (5) year period January 1, 2019 to December 31, 2023. Roll call, all voted yes, lease awarded.

**ACCEPT RESIGNATION – THOMAS BILLET (18-144)**

Mr. McGoogan moved, seconded by Mr. Dattilio that the Board accept the resignation of Thomas Billet as the ISS Supervisor and substitute teacher, effective 11/12/2018. Roll call, all voted yes, resignation accepted.

**ANNOUNCEMENT**

Reaffirm that the next regular Crestview Local Board of Education meeting will be held on Wednesday evening, December 12, 2018, 7:00 p.m. in the High School Cafeteria.

**EXECUTIVE SESSION (18-145)**

Mr. McGoogan moved, seconded by Mr. Dattilio to move to executive session in the high school conference room to discuss personnel and economic development. Roll call, all voted yes, executive session commenced at 8:23 p.m.

Returned to general session at 9:41 p.m.

Board discussed various items during work session.

**ADJOURNMENT (18-146)**

Mr. Weikart moved, seconded by Mrs. Wellman to adjourn. Roll call, all voted yes, meeting adjourned at 10:13 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer