

Regular Meeting of Crestview Local Board of Education held June 10, 2020

The regular meeting of the Crestview Local Board of Education was held on Wednesday evening, June 10, 2020, at 7:00 p.m. in the Performing Arts Center.

Dr. Miller called the meeting to order at 7:00 p.m.

Members present for roll call were:

Dr. Miller Dattilio Hively Straney Wellman – absent McGoogan

PUBLIC PARTICIPATION

None.

APPROVAL OF CONSENT AGENDA (20-87)

Mr. Hively moved, seconded by Mr. Straney that the Board approve the following consent agenda items:

Treasurer’s Requests:

1. The Board approve the minutes of the regular board meeting held May 13, 2020 and the special board meeting held on May 27, 2020.
2. The Board approve the appropriation modifications and amended certificate for FY2020.
3. The Board approve to dispose items for FY2020.
4. The Board approve advances and transfers for FY2020.
5. The Board accept the following grants and authorize the Superintendent and Treasurer to complete the budget requests and take the necessary action to implement the programs.

Title I	\$263,530.53
Title 6B	9,214.35
Title 6B IDEA	24,305.49
Title IIA	42,206.73
Title IV	18,769.73
Title V	26,975.73
Student Wellness	324,964.78
School Safety Training	5,405.93
Healthy Kids School Breakfast	6,000.00
Martha Holden Jennings	2,751.00
School Net	<u>5,400.00</u>
Total	\$729,524.27

6. The Board approve Temporary Appropriations for FY2021 as prepared and presented by the Treasurer as follows:

General Fund	\$4,000,000.00
Bond Retirement Fund	100,000.00
Permanent Improvement Fund	700,000.00
Building Fund	300,000.00
Lunchroom	200,000.00
007 Special Trust Funds	4,000.00
Public School Support Funds	40,000.00

Self Insurance Fund	500,000.00
Athletics	75,000.00
M.S. Library Enrichment	2,000.00
E.S. Library Enrichment	2,000.00
Computer Supply Fund	10,000.00
451 – One-Net	2,500.00
467 – Student Wellness	200,000.00
507 – Elementary & Secondary Relief Fund	100,000.00
572 – Title I	70,000.00
590 – Title II A	<u>18,000.00</u>
Total All Funds	\$6,323,500.00

Superintendent’s Requests:

1. The Board approve to adopt the Administration Handbook as presented effective July 1, 2020.
2. The Board approve to adopt the Central Office Handbook as presented effective July 1, 2020.
3. The Board approve the following nonteaching personnel to be granted a two (2) year limited contract for the 2020-21 and 2021-22 school years according to wage rate for the assignment designated; all required reports are on file:

Evan Gottschalk – Technology Assistant	Holly Price – Cafeteria Server
Nicole Price – Cafeteria Cook	Stefanie Buhecker – District Secretary
Deborah McEwen – Cafeteria Server	Liza Berger – Health Assistant
Jamie Schultz – Cafeteria Server	Melissa Fieldhouse – 3 hour bus driver

4. The Board approve the following nonteaching personnel to be granted a one (1) year limited contract for the 2020-21 school year according to wage rate for the assignment designated; all required reports are on file:
 - Myra Buck – Elementary School Activity Funds Cashier
 - Hollee Gates – Middle School Activity Funds Cashier
 - Deborah Walker – High School Activity Funds Cashier
5. The Board approve the 2020-21 dues to The Ohio Coalition for Equity & Adequacy of School Funding in the amount of \$2432.00.
6. The Board grant permission to ACCESS the authority to install, operate, maintain, repair and replace network equipment in each school building.
7. The Board accepts the retirement resignation of Alice Haldiman, bus driver, effective at the end of 2019-20 school year.
8. The Board grant maternity leave as requested by Stephanie Stewart, Crestview Middle School Teacher, effective August 20, 2020 through November 6, 2020.
9. The Board approve the following non-teaching personnel be placed on the approved substitute list for the remaining of the 2019-20 and for the 2020-21 school year, substitute basis only, according to wage rate for the assignment designated; all required reports are on file:

Custodian: Cameron Poynter

END of CONSENT AGENDA

Roll call, Wellman absent, all others voted yes, consent agenda items approved.

APPROVAL OF FINANCIAL REPORTS (20-88)

Mr. Dattilio moved, seconded by Mr. Hively that the Board approve financial reports and investments as prepared and presented. Roll call, Wellman absent, all others voted yes, financial reports approved.

APPROVAL OF AUTHORIZATION FOR FINANCIAL MODIFICATIONS (20-89)

Mr. Straney moved, seconded by Mr. Hively that the Board approve the authorization of the Treasurer to make Advances/Transfers/Expenditure adjustments and/or appropriation modification as required to close fiscal year 2020 with transactions to be reported at the regular board meeting in July 2020. Furthermore, allow the Treasurer to amend appropriations not to exceed the last Amended Certificate of Estimated Resources and bring them to legal requirements. Roll call, Wellman absent, all others voted yes, motion approved.

APPROVAL TO ESTABLISH FUNDS (20-90)

Mr. Hively moved, seconded by Mr. Straney that the Board approve a resolution to establish Fund #507 Elementary and Secondary School Emergency Relief Fund and Fund #508 Governor's Emergency Education Relief Fund. Roll call, Wellman absent, all others voted yes, motion approved.

APPROVAL OF PAYMENT (20-91)

Mr. Straney moved, seconded by Mr. Dattilio that the Board approve payment to Holabird & Root, LLC in the amount of \$60,128.53. Roll call, Wellman absent, all others voted yes, payment approved.

ACCEPT DONATIONS (20-92)

Mr. Dattilio moved, seconded by Mr. Hively that the Board accept donations from:

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| a. Andris Baltputnis | \$ 1000.00 to Turf Campaign Fund |
| b. Jay Radman | \$ 38.47 to Turf Campaign Fund |
| c. Mark Rupert | \$ 2000.00 to Turf Campaign Fund |
| d. Crestview Alumni | \$ 5000.00 to Turf Campaign Fund |
| e. Rick & Tracy Whitacre | \$ 1000.00 for Baseball Concession Stand |

Roll call, Wellman absent, all others voted yes, donations accepted.

APPROVAL INSURANCE RENEWAL (20-93)

Mr. Hively moved, seconded by Mr. Straney that the Board approve a resolution to renew with Holloway Insurance for the property, fleet and liability insurance as recommended by Charlene A. Mercure, Treasurer, effective July 1, 2020 through July 1, 2021 in the total amount of \$48,988.00. Roll call, Wellman absent, all others voted yes, insurance renewal approved.

APPROVAL OF PARTICIPATION IN OME-RESA CO-OP PURCHASING PROGRAM (20-94)

Mr. Straney moved, seconded by Mr. Dattilio that the Board approve the following resolution to approve participation in the OME-RESA Cooperative Purchasing Program:

**DECLARING AN INTENT TO COOPERATE WITH OME-RESA ITC
TO CONTINUE COOPERATIVE SERVICES FOR FY2021**

WHEREAS, OME-RESA ITC, being organized as a Council of Governments under Chapter 167 of the Ohio Revised Code, hereby offers services to educational and government entities of Ohio;

WHEREAS, these services are of a cooperative nature; and

WHEREAS, specific services are identified by a checkmark and are provided through a contract between OME-RESA and the school system identified below:

OME-RESA Cooperative Purchasing Program – School district fees waived with return of signed resolution;

The OME-RESA Cooperative Purchasing Encompasses AED, Bulbs and Ballasts, Carpet Tile, Classroom Supplies, Copy Paper, Custodial Supplies, Food, Library Discounts, Media Technology, Medical Supplies, Office Supplies, School Buses, Transportation Supplies, Utility Aggregation, Workers Compensation and more based on district needs. Membership in this service allows districts to utilize pricing from OCEPC and AEPA bids.

Roll call, Wellman absent, all others voted yes, motion approved.

Board Reports:

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| 1. Career Center Report | Mr. Wellman – No report. |
| 2. Student Achievement Liaison Report | Mr. Hively – No report. |
| 3. Legislative Report | Mr. Straney – Discussed HB 319 |
| 4. Student Board Member Report | Mr. McGoogan, Jr. – No report. |

Board Committee Reports:

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| 1. Buildings & Grounds | Dr. Miller – No report. |
| 2. Athletic Council | Mr. Dattilio – No report. |
| 3. Personnel | Mrs. Wellman - No report. |
| 4. Finance Audit | Mr. Dattilio – No report. |
| 5. Policy | Mr. Dattilio – No report. |
| 6. Communications | Mrs. Wellman - Mr. Dattilio discussed meetings. |
| 7. Insurance | Dr. Miller – No report. |
| 8. Business Advisory | Mrs. Wellman – No report. |

Administrative Reports:

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| 1. Transportation | Mr. Burbick – Report attached. |
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Superintendent’s Report:

Mr. Manley – Discussed Turf ground-breaking ceremony.

APPROVAL OF LAPTOPS TO CLASS OF 2020 (20-95)

Mr. Straney moved, seconded by Mr. Dattilio that the Board approve a donation of laptops to members of the Class of 2020 as requested by the students. Roll call, Wellman absent, all others voted yes, donation approved.

ADOPT BOARD POLICIES/BYLAWS (20-96)

Mr. Hively moved, seconded by Mr. Straney that the Board adopt the following Board Policies/Bylaws which were presented for review at the May 13, 2020 board meeting:

<u>Policy/Bylaw Number</u>	<u>Description</u>	<u>New/Revised/Replacement</u>
1520	Employment of Administrators	Revised
2464	Gifted Education and Identification	Revised
3120	Employment of Professional Staff	Revised
3120.04	Employment of Substitutes	Revised
3120.05	Employment of Personnel in Summer School and Adult Education Programs	Revised
3120.08	Employment of Personnel Co-Curricular Activities	Revised
3220	Standards-based Teacher Evaluation	Revised

4120	Employment of Classified Staff	Revised
4120.08	Employment of Personnel for Extra-Curricular Activities	Revised
4162	Drug & Alcohol Testing of CDL License Holders & Other Employees who perform Safety-Sensitive Functions	Revised
5460	Graduation Requirements	Revised
5460.02	Students At-Risk of Not Qualifying for a High School Diploma	New
6107	Authorization to Accept & Distribute Electronic Records & to Use Electronic Signatures	Revised

Roll call, Wellman absent, all others voted yes, items adopted.

APPOINT STUDENT REPRESENTATIVE (20-97)

Mr. McGoogan (via Dr. Miller) moved, seconded by Mr. Dattilio that the Board appoint Chloe Downey as student representative to the Board of Education for the term of July, 2020 through June, 2021. Roll call, Wellman absent, all others voted yes, student representative approved.

APPROVAL OF CONTRACT FOR PROJECT INSPIRE FOR FY 2020-21 (20-98)

Mr. Hively moved, seconded by Mr. Dattilio that the Board approve contract with the Columbiana County Educational Service Center to participate in the Project Inspire for the 2020-21 school year at a cost not to exceed \$17,632.00. Roll call, Wellman absent, all others voted yes, contract approved.

APPROVAL OF MEMORANDUM OF UNDERSTANDING #4 WITH CEA (20-99)

Mr. Dattilio moved, seconded by Mr. Hively that the Board approve Memorandum of Understanding #4 with CEA for the 2018-21 negotiated CEA agreement.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between the Crestview Local School District Board of Education (“Board”) and the Crestview Education Association (“Association”), collectively known as “the Parties,” on this 10th day of June 2020 in order to address certain matters between them.

WHEREAS, the Board and the Association are parties to a collective bargaining agreement for the period of September 1, 2018 through August 31, 2021 (“Master Agreement”); and

WHEREAS, Article VI, Section J – Supplemental Positions (Coaching Only) and Appendix C – Crestview Local School District Supplemental Salary Index Schedule of the Negotiated Agreement establishes terms and conditions relative to supplemental contracts, including terms governing the compensation of individuals who hold such coaching contracts under the Negotiated Agreement; and

WHEREAS, the Governor of Ohio ordered that, due to the outbreak and spread of coronavirus (COVID-19), schools in the State of Ohio will be closed to students for the remainder of the 2019-2020 school year; and

WHEREAS, at this time, it is unclear whether school buildings and facilities will officially reopen for the 2020-2021 school year leaving undetermined the ability to fully perform supplemental contract duties; and

WHEREAS, with respect to athletics, while the Governor has given permission for schools to begin skills training for student athletes, it is further unclear as to the status of sports for the 2020-2021 school year; and

WHEREAS, in recognition of the unique circumstances as a result of the COVID-19 pandemic and given this uncertainty, the Board wishes to outline compensation terms in accordance with this MOU for bargaining unit members covered by the Negotiated Agreement who are performing activities in anticipation of the 2020-2021 school year or those who have supplemental contract duties for the 2020-2021 school year; and

NOW THEREFORE, the Parties hereby agree as follows for coaches due to (COVID-19) for the 2020 – 2021 school year:

1. Individuals who work at least one (1) day of pre-season conditioning will be paid at twenty-five percent (25%) of their total supplemental salary due to a pandemic disruption.
2. Individuals who work at least one (1) day between the first day of official practice and up to the first official game will receive an additional twenty-five percent (25%) of their total supplemental salary due to a pandemic disruption.
3. Individuals who perform coaching duties at least one (1) official game and of the official season will receive an additional fifty percent (50%) of their total supplemental salary due to a pandemic disruption.
4. This MOU shall prevail over any contrary provision in the Negotiated Agreement or any successor agreement. To the extent that any provision in the Negotiated Agreement or successor agreement has changed under this MOU, all other provisions in the Negotiated Agreement or successor agreement shall remain in full force and effect as written.
5. This MOU shall set no precedent in any other matter between the Parties, now or in the future, and shall not be referred to by any party in any other matter unrelated to this MOU or in regard to any other employee.
6. This MOU constitutes the entire agreement between the Board and the Association regarding the issues outlined herein. There are no other written or verbal agreements, understandings or arrangements between the Parties regarding the issues outlined herein. Any amendment to this MOU must be reduced to writing and signed by the Parties.

WHEREFORE, the undersigned have executed this Memorandum of Understanding as of the date set forth above with full authority to bind the parties hereto.

Roll call, Wellman absent, all others voted yes, memorandum approved.

AWARD SUPPLEMENTALS (20-100)

Mr. Straney moved, seconded by Mr. Hively that the Board grant supplemental contracts to the following certificated personnel for the 2020-21 school year as per salary schedule for the assignment designated: all required reports are on file:

Dominic Perry – CHS Varsity Assistant Football Coach
Tobin Bacon – CMS Head Football Coach
Kory Whitacre – CMS Assistant Football Coach
Matthew Evans - CMS Assistant Football Coach
Sarah Finch – CHS Varsity Assistant Volleyball Coach
Diane Campbell – CMS 8th grade Volleyball Coach
Barry Kimpel – CHS Varsity Girls Head Soccer Coach

Roll call, Wellman absent, all others voted yes, supplementals approved.

AWARD PUPIL ACTIVITY CONTRACTS (20-101)

Mr. Dattilio moved, seconded by Mr. Hively that the Board grant pupil activity contracts to the following nonteaching personnel for the 2020-21 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file:

- Jonathan Kinkead – CHS Varsity Boys Head Soccer Coach
- McKenzie Cross – CHS JV Volleyball Coach
- Michael Bettura – CHS Varsity Assistant Football Coach
- D. Lowell Bacon – CHS Varsity Assistant Football Coach

Roll call, Wellman absent, all others voted yes, contracts awarded.

APPROVAL NON-PAID VOLUNTEERS (20-102)

Mr. Hively moved, seconded by Mr. Straney that the Board approve the following as non-paid volunteers for the 2020-21 school year; all required reports are on file:

- Rachell Baker – CHS Volunteer Volleyball Coach
- Scott Murray – CHS Volunteer Boys Soccer Coach
- Jedidiah Campbell – CHS Volunteer Assistant Football Coach

Roll call, Wellman absent, all others voted yes, volunteers approved.

AWARD PUPIL ACTIVITY CONTRACTS (20-103)

Mr. Dattilio moved, seconded by Mr. Hively that the Board grant pupil activity contract to the following nonteaching personnel for the 2020-21 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file:

- Cynthia Straney – CMS 7th grade Volleyball Coach

Roll call, Wellman absent, Mr. Straney abstained, all others voted yes, contract awarded.

ANNOUNCEMENT

Public comments and suggestions are requested for the use of Title VI-B and Pre- School Handicap Student grant funds. Suggestions and comments should be sent in writing to Matthew T. Manley, Superintendent, Crestview Local Schools, 44100 Crestview Road, Suite A, Columbiana, Ohio 44408 by June 30, 2020.

ANNOUNCEMENT

The regular meeting of the Crestview Local Board of Education will be held on Wednesday evening, July 8, 2020, 7:00 p.m. in the Performing Arts Center.

ADJOURNMENT (20-104)

Mr. Straney moved, seconded by Mr. Dattilio to adjourn. Roll call, Wellman absent, all others voted yes, meeting adjourned at 7:26 p.m.

Date

President

Treasurer