

**Organizational Meeting of Crestview Local Board of Education held January 13, 2021**

**NOTICE OF LIVE-STREAM MEETING OF THE CRESTVIEW LOCAL SCHOOL DISTRICT BOARD OF EDUCATION DURING STATE OF EMERGENCY AND PUBLIC HEALTH ORDERS RELATED TO COVID-19**

To comply with the Governor's orders of March 12, 14, and 23, 2020, related to the state of emergency related to COVID-19, and pursuant to related guidance issued by the Ohio Attorney General, January 13, 2021 meeting at 7:00 p.m. of the Crestview Board of Education was live-streamed. Live Stream at the following link: <https://www.youtube.com/channel/UCkyU2LQOZXuXrM2cShAj1JA>

Dr. Miller called the meeting to order at 7:00 p.m.

Members present for roll call were:

Miller Dattilio Hively Straney Wellman Downey.

Also present were Superintendent Matthew T. Manley and Treasurer Charlene Mercure.

**ELECTION OF BOARD PRESIDENT FOR 2021 (21-1)**

Mr. Straney moved, seconded by Mr. Dattilio to nominate Mrs. Wellman for President. Roll call, Mrs. Wellman abstained, all others voted yes, Mrs. Wellman elected Board President.

**ELECTION OF BOARD VICE PRESIDENT FOR 2021 (21-2)**

Mr. Dattilio moved, seconded by Mr. Hively to nominate Dr. Miller for Vice President. Roll call, Dr. Miller abstained, all others voted yes, Dr. Miller elected Board Vice President.

**DESIGNATE THE OFFICIAL NEWSPAPER (21-3)**

Dr. Miller moved, seconded by Mr. Hively to designate the Morning Journal as the Board's official newspaper. Roll call, all voted yes, newspaper designated.

**LEGAL SERVICES (21-4)**

Mr. Hively moved, seconded by Mr. Dattilio that the Board approve a resolution that the Board employ the firm of Peters Kalail & Markakis Co., L.P.A as legal counsel and hereby authorize the Superintendent, Treasurer and Board President to engage the services of said firm on an as needed basis. Roll call, all voted yes, legal firm approved.

**SERVICE FUND (21-5)**

Dr. Miller moved, seconded by Mr. Dattilio to establish the Board of Education Service Fund in the amount of \$5,000.00. Roll call, all voted yes, motion approved.

**SET REGULAR MEETING DATE AND TIME (21-6)**

Dr. Miller moved, seconded by Mr. Hively to set the date and time of the regular board meeting each month for the second Wednesday at 7 o'clock p.m. Roll call, all voted yes, motion approved.

**ACQUISITION OF SURPLUS PROPERTY AND FEDERAL PROGRAMS (21-7)**

Mr. Straney moved, seconded by Mr. Dattilio to designate the Superintendent and/or his designee to be in charge of acquisition of surplus property and to be responsible for all Federal program applications and reports. Roll call, all voted yes, motion approved.

**EMPLOYMENT OF PERSONNEL (21-8)**

Mr. Dattilio moved, seconded by Dr. Miller to authorize the Superintendent to employ personnel as needed in emergency situations. Roll call, all voted yes, motion approved.

**PURCHASING AGENT (21-9)**

Mr. Straney moved, seconded by Mr. Hively to authorize the Superintendent to act as purchasing agent for the Board of Education within annual appropriations and to make necessary purchases in cases of emergencies. Roll call, all voted yes, motion approved.

**PERSONAL SERVICE CONTRACTS (21-10)**

Mr. Dattilio moved, seconded by Dr. Miller to authorize the Superintendent and Athletic Directors to approve personal service contracts for athletic events. Roll call, all voted yes, motion approved.

**TRAVEL OF EMPLOYEES (21-11)**

Mr. Hively moved, seconded by Mr. Straney to authorize the Superintendent to approve travel of employees to conduct official school business and/or attend authorized professional meetings. Roll call, all voted yes, motion approved.

**STUDENT ACHIEVEMENT LIAISON (21-12)**

Dr. Miller moved, seconded by Mr. Dattilio to appoint Mr. Joel Hively to serve as OSBA Student Achievement Liaison for 2021. Roll call, Mr. Hively abstained, all others voted yes, motion approved.

**LEGISLATIVE LIAISON (21-13)**

Dr. Miller moved, seconded by Mr. Dattilio to appoint Preston Straney to serve as OSBA Legislative Liaison for 2021. Roll call, Mr. Straney abstained, all others voted yes, motion approved.

**COMMITTEE APPOINTMENTS (21-14)**

Mr. Straney moved, seconded by Mr. Hively to approve the following committees:

- Buildings and Grounds: Miller, Hivley
- Athletic Council: Dattilio, Hively
- Personnel: Miller, Wellman
- Policy: Dattilio, Straney
- Finance/Audit: Dattilio, Miller
- Communications: Dattilio, Wellman
- Superintendent’s Advisory Committee: Straney, Wellman
- Insurance Committee: Miller, Straney
- Business Advisory: Hively, Wellman

Roll call, all voted yes committees approved.

**ADJOURNMENT (21-15)**

Dr. Miller moved, seconded by Mr. Dattilio to adjourn. Roll call, all voted yes, meeting adjourned at 7:14 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

*Regular Meeting of Crestview Local Board of Education held  
JANUARY 13, 2021*

**NOTICE OF LIVE-STREAM MEETING OF THE CRESTVIEW LOCAL  
SCHOOL DISTRICT BOARD OF EDUCATION DURING STATE OF EMERGENCY AND PUBLIC  
HEALTH ORDERS RELATED TO COVID-19**

To comply with the Governor’s orders of March 12, 14, and 23, 2020, related to the state of emergency related to COVID-19, and pursuant to related guidance issued by the Ohio Attorney General, January 13, 2021 meeting at 7:00 p.m. of the Crestview Board of Education was live-streamed. The regular meeting of Crestview Local Board of Education was held on Monday evening, January 13, 2021, immediately following the organizational meeting.

Live Stream at the following link: <https://www.youtube.com/channel/UCkyU2LQQZXuXrM2cShAj1JA>

Mrs. Wellman called the meeting to order at 7:15 p.m.

Members present for roll call were:

Dr. Miller      Dattilio      Hively      Straney      Wellman      Downey

Also present were Superintendent Matthew T. Manley and Treasurer Charlene Mercure.

**PUBLIC PARTICIPATION**

None.

**STUDENT ACHIEVEMENT**

CHS Students of the Month – 9<sup>th</sup> grade – Caleb Hughes, 10<sup>th</sup> grade – Meredith Hart,  
11<sup>th</sup> grade – Ryan Emch, 12<sup>th</sup> grade – Braden Urmson

**APPROVAL OF CONSENT AGENDA (21-16)**

Dr. Miller moved, seconded by Mr. Hively that the Board approve the following consent agenda items:

***Treasurer’s Requests:***

1. The Board approve the minutes of the regular meeting held on December 9, 2020 and the special board meeting held on December 23, 2020.
2. The Board approve a resolution authorizing the Treasurer to invest interim funds as they become available.
3. The Board approve the adoption of the Annual Tax Budget for the period of July, 2021 through June, 2022 as presented by the Treasurer.
4. The Board approve to designate the Superintendent and/or the Treasurer to attend public records training on behalf of the Board of Education.
5. The Board approve as per Sub. H.B. 312, the District is reporting that there were no rewards earned on district credit cards during calendar year 2020.
6. The Board approve payment to Holabird & Root, LLC in the amounts of \$1,250.00, \$6,769.86, \$1,250.00, and \$6,762.86.

***Superintendent's Requests:***

1. The Board grant approval to accept interdistrict open enrollment students from any school district in Ohio for the 2021-22 school year.
2. The Board grant supplemental contracts to the following licensed personnel for the 2020-21 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file:

Tobin Bacon – CMS Boy's Head Track Coach  
Eric Bable – CHS Musical Director  
Eric Bable – CHS Musical Accompanist  
Courtnei Johnson – CHS Junior Varsity Softball Coach

3. The Board approve the pupil activity contracts to the following nonteaching personnel for the 2020-21 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file:

Gregory Eskra – CHS Varsity Head Softball Coach  
Melvin Miller – CHS Varsity Assistant Softball Coach

4. The Board approve the following personnel for Athletic Department event positions for 2020-21 school year:

Scott Hughes – CHS Boys Basketball Scorekeeper  
Jeff Schultz – CHS Girls Basketball Scorekeeper

5. The Board approve the following as non-paid volunteers for the 2020-21 school year; all required reports are on file:

Adrienne Huston – CHS Volunteer Assistant Softball Coach  
Allyson McGoogan – CHS Volunteer Assistant Softball Coach

6. The Board approve the following licensed personnel be placed on the approved substitute list for the 2020-21 school year, be granted a limited teaching contract, substitute basis only, according to salary schedule; all required reports are on file:

***High School, Middle School & Elementary School***

Lindsey Doughty – Registered Nurse (RN)  
Sherry Spaite – Visual Art (P-12)

***Tutoring/Home Instruction:*** Alexis Gates

7. The Board re-approve the following certificated personnel be placed on the approved substitute list for the 2020-21 school year, be granted a limited teaching contract, substitute basis only, according to salary schedule; all required reports are on file:

***High School, Middle School & Elementary School***

Alisha Auer – Physical Education P-12  
John Beilhart – Health/PE P-12  
Cynthia Beveridge – Life Sciences 7-12  
Jennifer Burbick-Rothwell – Vocational  
Tricia Cline – Licensed Practical Nurse  
Mary Davis – Early Childhood (P-3) &  
Early Childhood Intervention Specialist (P-3)  
Abby Biddle – Licensed Registered Nurse

Tony Martini – General Education  
Nicholas Mays – General Education  
Darla Mellott – General Education  
Shannon Mercer-Early Childhood P-3  
Jamie Meredith – General Education  
Joellen Miller – Licensed Reg. Nurse  
Melanie Montgomery – General Education  
Renae Morlan – Intervention Spec (K-12)

Marci English – Intervention Specialist K-12  
Betsy Garwood-Wilhelm - Licensed Registered Nurse  
Brenda Goss – Multi-Age PK-12  
Casey Harris – General Education  
Gale Heffinger – Early Childhood (P-3)  
Marsha Henry – Elementary (K-8)  
Jamie Hogan – Integrated Lang. Arts (PK-12)  
Ashley Hutmacher – Visual Art (PK-12)  
Janet Marsteller – Visual Art (P-12)  
Pauline Bellos - Multi-Age (PK-12)  
Brooklynn Soliday - Early Childhood (P-3)  
Casey Coie – Registered Nurse  
Sarah Gaydos – Registered Nurse

Amber Neff – General Education  
Melissa Noland – General Education  
Rebecca Sanor – General Education  
Candi Smith – Integrated Mathematics (7-12)  
Stephen Spencer – Music P-12  
Cynthia Straney – Multi Age P-12  
Pamela Veiock – Mathematics (4-9)  
Crystal Weikart – Elementary 1-8  
Stacy Wick – Licensed Practical Nurse  
Gabriella Williams – Licensed Registered Nurse  
Olivia Wince – Early Childhood P-3

8. The Board approve the following non-teaching personnel be placed on the approved substitute list for the 2020-21 school year, substitute basis only, according to wage rate for the assignment designated; all required reports are on file.

**Custodian** – Michael Lewis

9. The Board approve a resolution authorizing membership in the Ohio High School Athletic Association for Crestview High School and Crestview Middle School. It is agreed that these schools will conduct their athletics in accordance with the Constitution, Bylaws, Regulations, and Interpretations and decisions of the Ohio High School Athletic Association. Resolution shall remain in effect for the 2021-22 school year.

#### **END of CONSENT AGENDA**

Roll call, all voted yes, consent agenda items approved.

#### **APPROVAL OF FINANCIAL REPORTS AND INVESTMENTS (21-17)**

Mr. Hively moved, seconded by Mr. Dattilio that the Board approve financial reports and investments as prepared and presented. Roll call, all voted yes, financial reports and investments approved.

#### **ACCEPT DONATIONS (21-18)**

Mr. Straney moved, seconded by Dr. Miller that the Board accept donations from:

- |                         |  |
|-------------------------|--|
| a. Crestview Bus Garage | \$200.00 to Turf Fund                  |
| b. Various staff        | \$375.00 to CMS PSS for student gifts  |
| c. Multiple staff       | \$1030.00 to CMS PSS for student gifts |

Roll call, all voted yes, donations accepted.

#### **Board Reports**

- |                                       |   |
|---------------------------------------|---|
| 1. Career Center Report               | Mr. Wellman - Report on various items.      |
| 2. Student Achievement Liaison Report | Mr. Hively - No report.                     |
| 3. Legislative Report                 | Mr. Straney - Discussed HB 231.             |
| 4. Student Board Member Report        | Ms. Downey - Discussed homecoming & events. |

#### **Board Committee Reports**

- |                        |  |
|------------------------|--|
| 1. Buildings & Grounds | Dr. Miller - Discussed last meeting.     |
| 2. Athletic Council    | Mr. Dattilio - No report.                |
| 3. Personnel           | Dr. Miller - Discussed December meeting. |
| 4. Finance Audit       | Mr. Dattilio - No report.                |

- |                      |                           |
|----------------------|---------------------------|
| 5. Policy            | Mr. Dattilio - No report. |
| 6. Communications    | Mr. Dattilio - No report  |
| 7. Insurance         | Dr. Miller - No report.   |
| 8. Business Advisory | Mr. Hively - No report.   |

**Administrative Reports**

- |                      |   |
|----------------------|---|
| 1. Elementary School | Mr. Pancake - Discussed fall testing/STEM.                                |
| 2. Middle School     | Mrs. Lemaster - Discussed testing results.                                |
| 3. High School       | Mrs. Nappi - Discussed Silver Apple project.                              |
| 4. Special Education | Mrs. Gilbert - Discussed ACT Prep and remote students.                    |
| 5. Athletic          | Mr. Cusick - Report attached.   |
| 6. Lunchroom         | Miss Wilmes - Report attached.  |
| 7. Technology        | Mr. Miller - Discussed wireless project.                                  |
| 8. Transportation    | Mr. Burbick - Reviewed report.  |
| 9. Maintenance       | Mr. Radman - Discussed misc. duties over remote time and water situation. |

**Superintendent's Report:**

Mr. Manley - Discussed vaccinations, students returning, and various items.

**APPROVAL OF MOU # 5 WITH OAPSE CHAPTER #300 FOR THE 2018-21 AGREEMENT (21-19)**

Mr. Straney moved, seconded by Mr. Hively that the Board approve Memorandum of Understanding #5 with OAPSE Chapter #300 for the 2018-21 negotiated OAPSE agreement.

This Memorandum of Understanding is made by and between the Crestview Local School District Board of Education (hereafter "Board"), and Crestview Local OAPSE Chapter #300 (hereafter "Union") on January 13, 2021.

**WHEREAS** the Board and the Union are parties to a Negotiated Agreement in effect from August 1, 2018 until July 31, 2021; and

**WHEREAS** the parties agreed to extend the Negotiated Agreement for another year to July 31, 2022.

**NOW THEREFORE**, the parties hereby agree to the following:

1. All staff will receive a 1% salary increase for the 2021 - 2022 school year.
2. The Board agrees to increase the base salary for the 2021-2022 school year by one percent (1%) if after the State Biennium Budget is passed in the summer of 2021 that the revised Board and State approved five year forecast shows a minimum of \$700,000 unreserved fund balance for the years 2022 and 2023.
3. Bargaining unit members shall receive an extension of their optical and/or dental reimbursement (Article VII – Item G) credit in the amount of \$159.00 for the duration of the roll-over period.

**BE IT FURTHER RESOLVED** that this MOU shall be deemed effective immediately upon ratification by the parties' respective memberships.

**IN WITNESS WHEREOF**, the parties hereby signify their agreement by affixing the signatures of their respective representatives below.

Roll call, all voted yes, MOU approved.

**APPROVAL OF MOU #8 WITH CEA FOR THE 2018-21 AGREEMENT (21-20)**

Mr. Dattilio moved, seconded by Mr. Straney that the Board approve Memorandum of Understanding #8 with CEA for the 2018-21 negotiated CEA agreement.

This Memorandum of Understanding (“MOU”) is entered into by and between the Crestview Local School District Board of Education (“Board”) and the Crestview Education Association (“Association”), collectively known as “the Parties,” on this 23rd day of December 2020 in order to address certain matters between them.

**WHEREAS** the Board and the Association are parties to a collective bargaining agreement for the period of September 1, 2018 through August 31, 2021 (“Master Agreement”); and

The Crestview Board of Education and the Crestview Education Association recognize that the contract agreement will expire on August 31, 2021. Both parties recognize in this uncertain time of a pandemic and state budgets that it is in the best interest of the district and the association to not negotiate this spring. In recognition of this date, both parties agree to roll over the contract agreement for a period of one year beginning September 1, 2021 through August 31, 2022. All provisions of the contract roll over except the notated additions in this agreement.

1. The salary schedule for 2020 - 2021 school year will remain in effect for the 2021 - 2022 school year.
2. Staff that are eligible for a “step increase” on the salary schedule shall be granted that increase in accordance with the negotiated agreement.
3. All staff will receive a 1% salary increase for the 2021 - 2022 school year.
4. The Board agrees to increase the base salary for the 2021-2022 school year by one percent (1%) if after the State Biennium Budget is passed in the summer of 2021 that the revised Board and State approved five year forecast shows a minimum of \$700,000 unreserved fund balance for the years 2022 and 2023.
5. Bargaining unit members shall receive an extension of their optical reimbursement (Article VII – Item H) credit in the amount of \$134.00 for the duration of the roll-over period.

Roll call, Miller abstained, all others voted yes, MOU approved.

**APPROVAL TO PARTICIPATE IN OSBA LEGAL ASSISTANCE FUND (21-21)**

Mr. Hively moved, seconded by Mr. Dattilio that the Board approve the resolution to participate in the OSBA Legal Assistance Fund.

**WHEREAS**, the Crestview Local School District Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,

**WHEREAS**, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose.

**THEREFORE**, the Board hereby resolves to participate in the OSBA LAF for calendar year 2021 and authorizes the treasurer to pay the LAF \$250.00.

Roll call, all voted yes, participation approved.

**APPROVAL OF CONTRACT FOR NONTEACHING PERSONNEL (21-22)**

Dr. Miller moved, seconded by Mr. Hively that the Board approve the pupil activity contract to the following nonteaching personnel for the 2020-21 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file:

Cynthia Straney – CMS Girl’s Track Coach

Roll call, Straney abstained, all others voted yes, contract approved.

**SUPERINTENDENT’S PROCLAMATION ..... School Board Recognition Month**

*WHEREAS*, it shall be the mission of the Crestview Local School District to provide all students with the best possible education; and

*WHEREAS*, the school board sets the direction for our community’s public schools by envisioning the community’s education future; and

*WHEREAS*, the school board sets policies and procedures to govern all aspects of school district operation; and

*WHEREAS*, the school board keeps attention focused on progress toward the school district’s goals and maintains a two-way communications loop with all segments of the community; and

*WHEREAS*, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

*WHEREAS*, the school board must respond on behalf of the community to the educational needs of students; and

*WHEREAS*, the school board voluntarily accepts the above-mentioned responsibilities;

*NOW, THEREFORE, BE IT RESOLVED* that I, Matthew T. Manley, do hereby proclaim January 2020 as School Board Recognition Month in the Crestview Local School District. I encourage all citizens to publicly and privately thank the school board members in this community for their dedicated service to our children.

**ANNOUNCEMENT**

Reaffirm that the next regular Crestview Local Board of Education will be held on Wednesday evening, February 10, 2021 at 7:00 p.m.

**ADJOURNMENT (21-23)**

Dr. Miller moved, seconded by Mr. Straney to adjourn. Roll call, all voted yes, meeting adjourned at 8:05 p.m.

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer