

**Regular Board Meeting of Crestview Local Board of Education held
December 9, 2020**

**NOTICE OF LIVE-STREAM MEETING OF THE CRESTVIEW LOCAL
SCHOOL DISTRICT BOARD OF EDUCATION DURING STATE OF EMERGENCY AND PUBLIC
HEALTH ORDERS RELATED TO COVID-19**

To comply with the Governor’s orders of March 12, 14, and 23, 2020, related to the state of emergency related to COVID-19, and pursuant to related guidance issued by the Ohio Attorney General, December 9, 2020 meeting at 7:00 p.m. of the Crestview Board of Education was live-streamed. Live Stream at the following link: <https://www.youtube.com/channel/UckyU2LQQZXuXrM2cShAj1JA>

Dr. Miller called the meeting to order at 7:00 p.m.

Members present for roll call were:

Dr. Miller Dattilio Hively Straney Wellman Downey

Also present were Superintendent Matthew Manley and Treasurer Charlene Mercure.

PUBLIC PARTICIPATION

Rebel Pride – Laura Nappi and Jacob Henderson
2021-22 School Calendar

STUDENT ACHIEVEMENT

Crestview High School Students of the Month – 9th – Riley Grim, 10th – Haven Hancox
11th – Olivia Bender, 12th – Kamden Miller

APPROVAL OF CONSENT AGENDA (20-168)

Mr. Dattilio moved, seconded by Mr. Hively that the Board approve the following consent agenda items:

Treasurer’s Requests:

1. The Board approve the minutes of the regular meeting held November 11, 2020.
2. The Board approve payment to Holabird & Root, LLC in the amount of \$9,002.47 and \$2,500.00.
3. The Board approve payment to Bureau of Workers Compensation in the amount of \$22,481.00
4. The Board approve the appropriation modifications and amended certificate for FY 2021.
5. The Board approve to set the annual budget hearing for 6:30 p.m. on January 13, 2021 and will be live-streamed due to Covid-19.
6. The Board approve to designate annual re-organizational meeting on January 13, 2021, 7:00 p.m. and to appoint Dr. Miller as president pro term to preside initially.
7. The Board approve to designate regular meeting date of January 13, 2021, to be held immediately following the re-organizational meeting will be lived-streamed due to Covid-19.
8. The Board approve to support and join Ohio School Boards Association for the 2021 year which includes membership, briefcase subscription and legal assistance fund.

- The Board accept the following grants and authorize the Superintendent and Treasurer to complete the budget requests and take the necessary action to implement the programs:

Cares Act (ESSER)	\$207,741.50
Broadband Connectivity	96,354.48
Coronavirus Relief Funds	61,653.21
Title I	\$252,250.05
Title I – Expanding Opportunities	5,203.80
Title II A	41,071.48
Title IV A	18,780.36
Title V	14,703.99
OneNet Ohio Grant	5,400.00
Bus Purchase Program	48,973.85
Student Wellness & Success	<u>402,515.57</u>
TOTAL	\$1,154,648.29

Superintendent’s Requests:

- The Board adopt the 2021-22 school year calendar as presented.
- The Board approve medical leave to Kathleen Storm, CES Teacher, subsequent to the use of FMLA (Family Medical Leave Act) through the end of the 2020-21 school year.
- The Board grant FMLA (Family Medical Leave Act) to Hilary McCloud starting January 20, 2021 through April 16, 2021.
- The Board employ the following licensed personnel on a one (1) year limited contract basis for the remainder of the 2020-21 school year, according to the salary schedule; as recommended by Matthew T. Manley, Superintendent, pending receipt of all required reports:

Alexis Gates – CES Instructional Tutor

- The Board approve the following nonteaching personnel to be granted a one (1) year limited contract basis for the remainder of the 2020-21 school year, according to the salary schedule; as recommended by Matthew T. Manley, Superintendent, all required reports are on file:

Tiffany Felger – Custodian (effective 12-7-20)

- The Board approve the following personnel for Athletic Department event positions for 2020-21 school year:

Christopher Hancox – CHS Boys Basketball Clock Operator

- The Board approve the following as non-paid volunteer for the 2020-21 school year; all required reports are on file:

Tylor Almy – CMS Volunteer Assistant Wrestling Coach

- The Board approve the following non-teaching personnel be placed on the approved substitute list for the 2020-21 school year, substitute basis only, according to wage rate for the assignment designated; all required reports are on file.

Custodian – Tyler McComas

END of CONSENT AGENDA

Roll call, all voted yes, consent agenda items approved.

APPROVAL OF FINANCIAL REPORTS AND INVESTMENTS (20-169)

Mrs. Wellman moved, seconded by Mr. Straney that the Board approve financial reports and investments as prepared and presented. Roll call, all voted yes financial reports and investments approved.

ACCEPT DONATIONS (20-170)

Mr. Hively moved, seconded by Mrs. Wellman that the Board accept donations from:

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| a. McMillen Health | \$250.00 Gift card for Nurse supplies. |
| b. McMillen Health | \$200.00 Gift Card for Elementary supplies |
| c. Richard & Nancy Dicken | \$ 74.00 to Turf Fund in memory of Elaine Lower |
| d. Jay & Carrie Radman | \$ 76.94 to Turf Fund |

Roll call, all voted yes, donations accepted.

Board Reports:

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| 1. Career Center Report | Mr. Wellman – Toured the buildings. |
| 2. Student Achievement Liaison Report | Mr. Hively – discussed report of importance of friendship. |
| 3. Legislative Report | Mr. Straney – Discussed HB 305 on way to Senate. |
| 4. Student Board Member Report | Miss Downey – Discussed having Holiday Spirit Week. |

Board Committee Reports:

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| 1. Buildings & Grounds | Dr. Miller - No report. |
| 2. Athletic Council | Mr. Dattilio - No report. |
| 3. Personnel | Mrs. Wellman - No report. |
| 4. Finance Audit | Mr. Dattilio - No report. |
| 5. Policy | Mr. Dattilio - No report. |
| 6. Communications | Mrs. Wellman - No report. |
| 7. Insurance | Dr. Miller - No report. |
| 8. Business Advisory | Mrs. Wellman - No report - next meeting January. |

Administrative Reports:

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| 1. Elementary School | Mr. Pancake - Reviewed report - Discussed Silver Apple and PTO cookies with Santa on 12/19/2020. |
| 2. Middle School | Mrs. Lemaster - Reviewed Report - Discussed donations for needy families. |
| 3. High School | Mrs. Nappi – Reviewed report and discussed winter homecoming and ACT. |
| 4. Special Education | Mrs. Gilbert – Reviewed report and discussed the After School Program. |
| 5. Athletic | Mr. Cusick – Discussed ever changing athletic schedules. |
| 6. Lunchroom | Miss Wilmes - No report. |
| 7. Technology | Mr. Miller - No report. |
| 8. Transportation | Mr. Burbick - Reviewed report and thanked the drivers. |
| 9. Maintenance | Mr. Radman - Discussed water situation. |

Superintendent's Report:

Mr. Manley - Discussed various items.

APPROVAL TO EXTEND APPOINTMENT (20-171)

Mr. Dattilio moved, seconded by Mr. Hively to extend the appointment of Charles Wellman to the Columbiana County Career and Technical Center Representative through December 31, 2021. Roll call, Wellman abstained, all others voted yes, appointment approved.

APPROVAL OF AGREEMENT WITH STEPHANIE CHIZMAR (20-172)

Mr. Hively moved, seconded by Mr. Straney, that the Board authorize the Superintendent to enter into an agreement with Stephanie Chizmar that addresses the terms and conditions of her employment for the remainder of the 2020-21 school year and includes her resignation. Roll call, Wellman abstained, all others voted yes, agreement approved.

APPROVAL OF RESOLUTION TO RECALL STEFANIE BUHECKER (20-173)

Mrs. Wellman moved, seconded by Mr. Dattilio that the Board approve the following resolution for the recall of Stefanie Buhecker, District Secretary, effective January 11, 2021.

WHEREAS, on July 8, 2020, pursuant to and in accordance with Ohio Revised Code Sections 3319.17, 3319.171 and 3319.172, and the collective bargaining agreements for classified and certified staff, the Board of Education determined the need to reduce certain administrative, teaching, and non-teaching positions and suspended for financial reasons employment contracts including the employment contract of Stefanie Buhecker, District Secretary; and

WHEREAS, the District's current financial circumstances warrant the reinstatement and recall of the District Secretary position.

NOW THEREFORE BE IT RESOLVED that, effective immediately, the Board hereby terminates the reduction in force as it relates to the District Secretary position.

BE IT FURTHER RESOLVED that the Board authorizes the Treasurer to notify the affected employee of the reinstatement of her employment.

Will send the language for the letter shortly.

Roll call, all voted yes, resolution to recall approved.

APPROVAL OF NUTRITIONAL STANDARDS REPORT (20-174)

Mr. Straney moved, seconded by Mr. Hively that the Board approve the Nutritional Standards Report:

The district utilizes NEOLA to assist in policy making and to ensure that the district follows state standards. The two policies that focus on nutritional standards adopted by the state and enforced by the district are PO8510 (Wellness) and PO8500 (Food Service) (policies are attached). In order to comply with the standards, the district utilizes many different techniques and internal safeguards. The district only purchases from vetted vendors who ensure that all products meet nutritional standards and that labeling of their products is clear and concise. The daily availability of Fresh Fruits and Veggies, that are sources as locally as possible, helps encourage students to make healthier decisions about their meals. All the recipes are dietician approved, and with the utilization of an online menu, all nutritional information is available for every meal. The district also strictly enforces the Smart Snack guidelines and ensures that any food or beverage served during the restricted times complies with those standards. The cafeteria also performs Nutrition Education in the district at minimum of 2 times per year and has many internal programs that are designed to help students make healthier choices and to introduce them to foods that may be out of their normal diet. The district also strictly enforces an approved HACCP plan and mandates that employees attend periodic training on the HACCP plan and on food safety in general. In addition to the food safety

training, the employees must meet the USDA required minimum hours for professional development on a yearly basis. Overall, the district has many programs and policies in place to ensure they are meeting the state standards and the district strives to not only meet but exceed those standards.

Roll call, all voted yes report approved.

ANNOUNCEMENT

Reaffirm that the Organizational Meeting of the Crestview Local Board of Education will be held on Wednesday evening, January 13, 2021, at 7:00 p.m. will be live-streamed due to Covid-19.

The regular meeting of Crestview Local Board of Education will be held on Wednesday evening, January 13, 2021, immediately following the Organizational Meeting will be live-streamed due to Covid-19.

ADJOURNMENT (20-175)

Mr. Dattilio moved, seconded by Mr. Hively to adjourn. Roll call, all voted yes, meeting adjourned at 7:36 p.m.

Date

President

Treasurer