

Regular Meeting of Crestview Local Board of Education held April 13, 2020

Dr. Miller called the meeting to order at 6:00 p.m.

Members present for roll call were:

Dr. Miller Dattilio Hively Straney Wellman McGoogan, Jr. - in at 7:00 p.m.

Also present were Superintendent Matthew Manley and Treasurer Charlene Mercure.

ADOPT BOARD POLICY – PUBLIC PARTICIPATION DUE TO COVID-19 (20-49)

Mr. Straney moved, seconded by Mrs. Wellman that the Board waive the first reading of temporary policy for public participation due to COVID -19 and that the Board adopt this temporary policy as listed below:

A TEMPORARY RESOLUTION DECLARING AN EMERGENCY AND AMENDING BOARD POLICY RELATED TO PUBLIC PARTICIPATION AT BOARD MEETINGS DURING THE COVID-19 CRISIS

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death, is caused by the SARS-COV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person between individuals who are in close contact with each other (within about 6 feet) through respiratory droplets produced when an infected person coughs or sneezes.

It may also be possible to contract COVID-19 through the touching of a surface that has the virus on it then touching one's own mouth, nose or eyes; and

WHEREAS, the Governor has declared a state of emergency with respect to the spread of the novel coronavirus; and

WHEREAS, the Ohio Department of Health has ordered that all K-12 schools be closed to students through 11:59 p.m. on March 16, 2020, and it is expected that this order may be extended beyond that date; and

WHEREAS, the Ohio Department of Health has further ordered that mass gatherings, defined as any event or convening that brings fifty or more persons in a single room or space at the same time, are prohibited. This includes but is not limited to auditoriums, stadiums, arenas, meeting halls, conference rooms, and any other confined indoor or outdoor space; and

WHEREAS, The Ohio Department of Health and the Center for Disease Control each recommend limiting gatherings to no more than 10 persons in a single space; and

WHEREAS, in order to permit the fair and orderly expression of public comment at its meetings, the Board of Education has adopted a public participation policy; and

WHEREAS, while the Board intends to continue to conduct the business of the School District and to keep the community informed of its discussions and decisions related to the official business of the School District, the Board must also act to protect the health and safety of its members, staff, students and other community members who may enter on to school premises.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby finds that an emergency exists with regard to the spread of a serious communicable disease, COVID-19.

Section 2. In order to prevent the further spread of the novel coronavirus, the Board of Education hereby, requires that anyone wishing to publicly address the board, must submit an email by 30 minutes or more prior, to a board meeting, requesting public participation. This request should be submitted via email to: Treasurer Charlene Mercure (cmercure@crestviewlocalschools@k12.oh.us). This request should include their name, address, and reason to address the Board. The public address will occur through TeleConference and the limits established in current board policy will be enforced. The Board during this time reserves the right to mute any individual speaking that violates the rules of open meetings. This resolution is in effect from the Governor's order dated March 16, 2020 @ 11:59 PM and any extension of orders until which time the Board can meet in person again. The adoption of this Resolution by a majority of the Board of Education stays into effect until reversed by the Governor's order. Such policy may be reinstated through a subsequent action taken by the Board of Education.

Section 3. In order to enable the Board of Education to continue with District operations during the public health emergency, the Board of Education may meet telephonically or through other electronic means, including conference calls or other meeting technology to conduct the public business. Any Emergency orders of the federal and/or state government are in effect limiting public gatherings. Such meetings will be properly noticed to the public through the established and usual method of notice to the public.

Section 4. In order to provide an opportunity for attendance by the public, news media, and requested notification of meetings via the technology utilized will be made available to the extent reasonably possible and feasible. The means of technology and information on how to access the meeting as a member of the public will be made available. The Board of Education intends to fully honor its obligations under the Open Meetings Act.

Section 5. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 6. This resolution shall be in full force from the Governor's Executive orders of March 16, 2020 @ 11:59 PM and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution. Once the state and federal orders are reversed, the procedures previously adopted by the board will be reinstated.

Roll call, all voted yes, policy adopted.

NOTICE OF LIVE-STREAM MEETING OF THE CRESTVIEW LOCAL SCHOOL DISTRICT BOARD OF EDUCATION DURING STATE OF EMERGENCY AND PUBLIC HEALTH ORDERS RELATED TO COVID-19

To comply with the Governor's orders of March 12, 14, and 23, 2020, related to the state of emergency related to COVID-19, and pursuant to related guidance issued by the Ohio Attorney General, April 13, 2020 meeting at 6:00 p.m. of the Crestview Board of Education was live-streamed. The Board and community received an update from the Architects from 6:00 - 6:45 PM. The community was able to submit questions to the architect during this meeting using the chat feature 6:00 - 6:45 PM. The chat feature was not available during the regular board meeting which will followed at 7:00 PM. Those who wished to address the Board during its regular meeting must have submitted a request to Treasurer Charlene Mercure

by 6:30 PM on April 13, 2020 via email at cmercure@crestviewlocal.k12oh.us. The request will include name and address of the participant, group affiliation if applicable, and topic.

The meetings was accessed through the Zoom links below.

Join Zoom Meeting

<https://zoom.us/j/116284731> Meeting ID: 116 284 731

COMMUNITY PARTICIPATION

Architect presentation of status of building project.

PUBLIC PARTICIPATION

Rebel Pride Awards – Dr. Edward Miller and Mr. Preston Straney

STUDENT ACHIEVEMENT

Crestview High School Students of the Month - 9th - Russell Hetrick, 10th - Naudia McCoy,
11th - Rachel Klem, 12th - Alexa Millhorn

APPROVAL OF CONSENT AGENDA (20-50)

Mr. Dattilio moved, seconded by Mr. Hively that the Board approve the following consent agenda items:

Treasurer's Requests:

1. The Board approve the minutes of the special board meeting and the regular meeting held March 11, 2020 and special board meeting held on March 19, 2020.
2. The Board approve to participate in the CompManagement 2021 Group Worker's Compensation Program beginning January 1, 2021 through December 31, 2021 at a cost of \$355.00.
3. The Board authorizes the Treasurer to request advances for real estate taxes from Columbiana County Auditor.
4. The Board approve the Appropriation modifications and amended certificate for FY2020.
5. The Board approve trade in Bus VIN# 1HVBBAAN71H413713 - 2001 International 3800.

Superintendent's Requests:

1. The Board approve the following PPE items that were donated to Columbiana County Emergency Management Agency due to Coronavirus epidemic 2020 on March 26, 2020:

From Nurses office: 7 boxes of alcohol prep pads, 15 boxes Benzalkonium chloride antiseptic towelettes, 2 boxes molded surgical masks, 6 boxes Alpha Air high filtration masks, 5 boxes large gloves, 1 box medium gloves, 1 case BZK antiseptic wipes and 1 box N95 masks.

From CHS Science: 10 boxes gloves – multiple sizes, 4 bottles isopropyl alcohol, 30 goggles, 2 bottles of disinfectant and antiseptic wipes

From CMS Science: boxes of gloves

2. The Board approve a resolution authorizing membership to the Ohio High School Athletic Association for Crestview High School and Crestview Middle School. It is agreed that these schools will conduct their athletics in accordance with the Constitution, Bylaws, Regulations, and Interpretations and decisions of the Ohio High School Athletic Association. Resolution shall remain in effect for the 2020-21 school year.
3. The Board employ the following licensed personnel on a one (1) year limited contract basis for the 2020-21 school year according to the salary schedule as recommended by Matthew T. Manley, Superintendent, all required reports are on file:

Sarah Bacon – CES Intervention Specialist

4. The Board grant a pupil activity contract to the following nonteaching personnel for the 2019-20 school year as per salary schedule for the assignments designated pursuant to O.R.C. 3313.53; all required reports are on file:

Alexis Gates – Freshman Boys Basketball Coach

END of CONSENT AGENDA

Roll call, all voted yes, consent agenda items approved.

APPROVAL OF FINANCIAL REPORTS AND INVESTMENTS (20-51)

Mrs. Wellman moved, seconded by Mr. Hively that the Board approve financial reports and investments as prepared and presented. Roll call, all voted yes, financial reports and investments approved.

APPROVAL OF PAYMENT (20-52)

Mr. Hively moved, seconded by Mr. Straney that Board approve payment to Holabird & Root, LLC in the amount of \$126,034.65. Roll call, all voted yes, payment approved.

ACCEPT DONATIONS (20-53)

Mrs. Wellman moved, seconded by Mr. Hively that the Board accept donations from:

- | | |
|--|---|
| a. Tony Dattilio | \$1,000.00 to Turf Campaign Fund |
| b. Scott & Sue Bryarly | \$ 200.00 to Turf Campaign Fund |
| c. Youngstown Oxygen & Welding Supply | \$1,000.00 to Turf Campaign Fund |
| d. E.J. Bognar, Inc. | \$1,000.00 to Turf Campaign Fund |
| e. Salem Regional Medical Center | \$1,000.00 to Turf Campaign Fund |
| f. D.J. & Tina Yanssens & Family | \$2,500.00 to Turf Campaign Fund |
| g. New Waterford Fire Department | \$ 500.00 to Turf Campaign Fund |
| h. James & Kimberly Gilbert | \$ 200.00 to Turf Campaign Fund |
| i. Katelyn Dickey | \$5,000.00 to Turf Campaign Fund |
| j. Charities Aid Foundation of America | \$2,425.75 to CHS Public School Support |
| k. Crestview Takedown Club | \$4,535.00 for Wrestling Mat |

Roll call, all voted yes, donations accepted.

Board Reports:

- | | |
|---------------------------------------|---|
| 1. Career Center Report | Mr. Wellman – No report. |
| 2. Student Achievement Liaison Report | Mr. Hively – No report. |
| 3. Legislative Report | Mr. Straney – Discussed HB 197. |
| 4. Student Board Member Report | Mr. McGoogan, Jr. and Stephanie Petrycki– Talked about the possibly of rescheduling Senior experiences. |

Board Committee Reports:

- | | |
|------------------------|---|
| 1. Buildings & Grounds | Dr. Miller – Discussed recent meeting. |
| 2. Athletic Council | Mr. Dattilio – No report. |
| 3. Personnel | Mrs. Wellman - No report. |
| 4. Finance Audit | Mr. Dattilio – Discussed finance meeting. |
| 5. Policy | Mrs. Dattilio – No report. |
| 6. Communications | Mrs. Wellman - No report. |
| 7. Insurance | Dr. Miller – No report. |
| 8. Business Advisory | Mrs. Wellman – No report. |

Administrative Reports:

- | | |
|----------------------|--------------------------------------|
| 1. Elementary School | Mrs. Dangerfield – Reviewed report. |
| 2. Middle School | Mrs. Lemaster - Reviewed report. |
| 3. High School | Mrs. Nappi – Reviewed report. |
| 4. Special Education | Mr. Pancake – Reviewed report. |
| 5. Athletic | Mr. Cusick – Reviewed report. |
| 6. Lunchroom | Miss Wilmes – No report. |
| 7. Technology | Mr. Miller – Reviewed various items. |
| 8. Transportation | Mr. Burbick – Reviewed report. |
| 9. Maintenance | Mr. Radman – Report attached. |

Superintendent’s Report:

Mr. Manley – Reviewed various items.

APPROVAL OF MEMORANDUM OF UNDERSTANDING #2 WITH CEA (20-54)

Mr. Straney moved, seconded by Mrs. Wellman that the Board approve Memorandum of Understanding #2 with CEA for the 2018-21 negotiated CEA agreement.

MEMORANDUM OF UNDERSTANDING #2 2018 - 2021 Contract

This Memorandum of Understanding is made and entered into by and between the Crestview Local School District Board of Education (the “Board”) and the Crestview Education Association (the “Association”).

WHEREAS, the Board and the Association are parties to a Negotiated Agreement having a term of September 1, 2018 through August 31, 2021 (the “Agreement”); and

WHEREAS, the Board and the Association desire to amend the Agreement (as set forth hereinafter) to change and add to **Board Adopted Calendar**

NOW, THEREFORE, the Board and the Association agree to amend the Agreement as follows:

- A. Teachers will read the book *Launch by John Spencer and AJ Julian* over the summer of 2020. (We will make every attempt to get the book in their hands in April) There will be no written work done over the summer for this book. The only requirement is that teachers read the book and are prepared to discuss the book at our opening meetings for 2020 - 2021 school year.
- B. In exchange for reading the book over summer, staff will NOT have to report to work on October 9, 2020 as listed on the adopted calendar.
- C. Reading of the book will be compensated as the staff professional day scheduled for Friday, October 9, 2020.

D. An electronic version of the book will be given to each faculty member and paid for by the school district.

Roll call, all voted yes, memorandum approved.

ADOPT POLICY (20-55)

Mr. Dattilio moved, seconded by Mrs. Wellman that the Board waive the first reading of temporary policy for online learning due to COVID 19 and that the Board adopt this temporary policy as listed below:

WHEREAS, Ohio Revised Code §3313.48 mandates that a school district must be open for instruction with pupils in attendance for a minimum number of hours each school year; and

WHEREAS, Board Policy further requires that the District be open for instruction each school year for a minimum of 960 hours for students in grades kindergarten through six, and 1100 hours for students in grades seven through twelve; and

WHEREAS, R.C. §3313.482 authorizes a Board of Education to adopt a plan that permits students to make up and complete hours of instruction via online/remote learning in the event that schools are closed to students for a disease epidemic or other reasons, the Board has adopted a plan for the 2019-2020 school year; and

WHEREAS, House Bill 197 (2020), which was enacted on March 27, 2020 in response to the COVID-19 pandemic health emergency, authorizes the Crestview Local School District Board of Education (“Board of Education”) to adopt a plan to provide for online learning opportunities for students to make up/complete an unlimited number of hours in lieu of attendance on days when buildings are not open to students during the 2019-2020 school year in compliance with any order issued by the Ohio Director of Health and/or a local board of health; and

WHEREAS, the Crestview Local School District Board of Education (hereafter the “Board”) has developed a contingency plan in accordance with R.C. §3313.482 under which district students will make up any time missed through online instruction/remote learning that caused the district to fall below the minimum number of hours of instruction required by section 3313.48 of the Ohio Revised Code and Board Policy; and

WHEREAS, the Board further authorizes licensed staff including intervention specialist to provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to district students, including students who receive special education and related services under an Individualized Education Plan or Section 504 Services Plan, while the Director of Health's order to close schools to students remains in effect.

WHEREAS, the Board desires to adopt the following modifications to the plan that is currently in place for this school year.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Crestview Local School District that:

SECTION I

Pursuant to R.C. §3313.482 and House Bill 197 (2020), the Board of Education hereby authorizes the following plan to allow students of the Crestview Local School District to access and complete online/remote lessons in order to fulfill the required number of hours during the 2019-2020 school year:

- A. Each teacher shall develop a sufficient number of lessons equal to or greater than the amount of instructional time the student would receive for the days and hours of closure. A lesson shall be posted for each course that was scheduled to meet on a day that the school was closed.
- B. Teachers will submit the lessons to the building principal for approval on a weekly basis. The building principal will certify that the lessons are equal to or greater than the amount of instructional time the student missed.
- C. As soon as practicable, the appropriate administrator will direct staff about how to make lessons available through a district approved website or other technology portal.
- D. The teacher will be responsible for posting the lessons online. The teacher shall designate the order in which the lessons are to be posted on the web portal or website if another employee is responsible for posting them on the teacher's behalf.
- E. Teachers will regularly assess the progress of students and will update or replace such lessons as necessary throughout the remainder of the school year based on the results of the assessments.
- F. Each student enrolled in a course for which a lesson or assignment is posted shall be granted a two-week period from the date of posting to complete the lesson/assignment. If the student does not complete the lesson/assignment within this time period, the student may receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson/assignment.
- G. For students who experience difficulty accessing the online material or who do not have access to a computer. The Board of Education hereby authorizes "blizzard bags" as needed, which are paper copies of the lessons/assignments posted. Teachers shall prepare paper copies approximating the content of the online lessons and shall update such paper copies when updating any of the online lessons. Blizzard bags will be distributed (Parent Pick-Up, and or Delivery and or Mail). Printed copies of any graded lessons or assignments will be included in the blizzard bags. Students utilizing this option will be granted two weeks from the date after picking them up to return completed lessons/assignments to their assigned building. If the student does not complete the lesson/assignment within this time period, the student will receive an incomplete or failing grade unless the student provides a sufficient reason to the teacher justifying why they failed to complete the lesson/assignment.
- H. Licensed staff including intervention specialists may provide instructional support and related services within the scope of their practice by electronic delivery method or telehealth communication to any district students, including students who receive services under Individualized Education Plans or Section 504 Services Plans, while the Director of Health's order to close schools to students remains in effect.
- I. The District intends to meet its obligation to provide all students, including children with disabilities, equal access to curriculum and services during an extended school closure in accordance with state and federal law. Each building will notify parents about who they may contact if students are unable to access or participate in the program remotely because of a disability-related or other reason so that the District can explore alternative methods of instruction and possible accommodations.

- J. This plan includes the written consent of the teacher’s employee representative as designated under division (B) of section 4117.04. Such consent is on file in the official file of the Board of Education and is hereby incorporated into this plan as if specifically rewritten.

SECTION II

Should circumstances warrant a change in the plan during the 2019-2020 school year, this contingency plan may be amended by the Superintendent at any time in his or her discretion.

Roll call, all voted yes, policy adopted.

AWARD CONTRACT (20-56)

Mr. Dattilio moved, seconded by Mr. Hively that the Board award contract to Vasco Field Turf for turf installation at the football field at the price established by the (NCPA) National Cooperative Purchasing Alliance Program. Roll call, all voted yes, contract awarded.

AWARD CONTRACT (20-57)

Mr. Straney moved, seconded by Mrs. Wellman that the Board award the contract to The Nutrition Group for Food Service program management services for the 2020-21 school year. Roll call, all voted yes, contract awarded.

ADOPT CHANGES TO 2019-20 SCHOOL CALENDAR (20-58)

Mr. Hively moved, seconded by Mrs. Wellman that the Board adopt the following changes to the 2019-20 school calendar as alternate dates for in person graduation due to COVID-19 if we are unable to graduate on May 17, 2020.

- Friday, June 26 @ 6:00 p.m.
- Sunday, August 2 @ 2:00 p.m.
- Sunday, September 6 @ 2:00 p.m.
- Sunday, December 27 @ 2:00 p.m.

Roll call, all voted yes, calendar changes approved.

ANNOUNCEMENT

Reaffirm that the next regular Crestview Local Board of Education meeting will be held on Wednesday evening, May 13, 2020, 7:00 p.m. site to be determined due to Covid-19.

ADJOURNMENT (20-59)

Mr. Straney moved, seconded by Mr. Dattilio to adjourn. Roll call, all voted yes, meeting adjourned at 7:52 p.m.

Date

President

Treasurer