

CRESTVIEW LOCAL BOARD OF EDUCATION

OCTOBER 8, 2014

The regular meeting of Crestview Local Board of Education will be held on Wednesday evening, October 8, 2014, at 7:00 PM in the Performing Arts Center.

AGENDA

Visitors ----- We are glad for your presence.

In accordance with Bylaw 0169.1C all persons wishing to participate in a public Board meeting shall register their intent with the Treasurer one-half (1/2) hour in advance of the meeting and include name and address of the participant, group affiliation if appropriate, and the topic to be addressed.

CALL TO ORDER

Roll Call: Garwood Miller Tucker Vollnogle Weikart Hephner

PUBLIC PARTICIPATION

Presentation Rebel Pride Award
Presentation to Retiree – Nancy Tompkins
Presentation of Buddy Bench – Brenda Polen
Presentation Family Recovery – Lynsi Drotleff
Kathy Bennett and Janet Leipheimer

STUDENT ACHIEVEMENT

Crestview High School Students of the Month – Julianne Poynter and Spencer DeSalvo

CONSENT AGENDA:

You have before you a copy of the items considered for tonight's consent agenda, would any Board Member wish to remove any item to be considered separately?

Treasurer's Requests:

1. The Board approve the minutes of the regular meeting held September 10, 2014.
2. The Board approve the five year forecast as prepared and presented.
3. The Board approve the Activity Funds Purpose and Budget Statements for the high school, middle school, and elementary school as presented.
4. The Board approve the Appropriation modifications and revised certificate of estimated resources for FY15.
5. The Board approve the following resolution Section 125 plan for the certificated and administrative employees as follows:

Resolved, that the form of Amended Section 125 Cafeteria Plan effective January 1, 2015, presented to this meeting is hereby approved and adopted and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

Resolved, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the amended Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

Resolved, that the proper officers of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the amended Plan by delivering to each employee a copy of the summary description of the Plan in the form of the Summary Plan Description presented to this meeting, which form is hereby approved.

Superintendent's Requests:

1. The Board grant maternity leave as requested by Lisa Campbell, Crestview Elementary Teacher, beginning on January 5, 2015 through April 10, 2015.
2. The Board grant maternity leave as requested by Colby Adams, Crestview Elementary Teacher, tentatively beginning on December 17, 2014 through February 27, 2015.
3. The Board accept the retirement resignation of Clifford Brinker, Custodian, effective December 31, 2014.
4. The Board grant supplemental contracts to the following licensed personnel for the 2014-2015 as per salary schedule for the assignment designated; pending receipt of all required reports:

Tanja Simione – CHS Varsity Girls Track Coach
Herman Miller – CMS Math Club
Michael Cunningham – Detention Supervisor

5. The Board grant tuition reimbursement contract to the following licensed personnel as per the Administrative Handbook to Lynda Dickson in the amount of \$1500.00 for hours completed during the 2013-14 school year.
6. The Board approve the following nonteaching personnel on a one (1) year limited contract basis for the 2014-15 school year; effective October 6, 2014, according to the salary schedule as recommended by John A. Dilling, Superintendent, pending receipt of all required reports:

Melissa Gentry – District Secretary

7. The Board grant a supplemental contract to the following nonteaching personnel for the 2014-15 school year as per salary schedule for the assignment designated pursuant to O.R.C. 3313.53; all required reports are on file:

Ron Myers – CHS Varsity Wrestling Coach
Victor Nery - CMS Wrestling Coach
Jess Leon – CHS JV Girls Basketball Coach

8. The Board approve the following as a non-paid volunteer for the 2014-15 school year; pending receipt of all required reports:

Richard Stelts - Volunteer Assistant Wrestling Coach
Brook Bowyer - Volunteer Assistant Wrestling Coach
Aricka Gates – Volunteer Assistant Girls Basketball Coach

9. The Board approve the following non-teaching personnel be placed on the approved substitute list for the 2014-15 school year, substitute basis only, according to wage rate for the assignment designated; all required reports are on file:

Cafeteria Cook, Cashier, Server and Dishwasher

Sarah Bacon.....Helen Gorby.....Marguerite Mullarkey.....Jan Schaefer

Custodians - William Slavik

Secretaries – Sarah Bacon.....Melissa Gentry.....Jan Schaefer

10. The Board approve the following licensed personnel be placed on the approved substitute list for the 2014-15 school year, be granted a limited teaching contract, substitute basis only, according to salary schedule; all required reports are on file:

High School, Middle School & Elementary School

Loren Hess – Early Childhood P-3
Jamie Meredith – General Education

11. The Board adopt the following resolution:

Whereas, the Crestview Local School District received the High School Higher Education Federal Alignment Grant (“HS/HE Grant”) for the 2013-2014 school year; and

Whereas, the HS/HE Grant promotes a collaborative effort between multiple local education agencies and multiple post-secondary institutions to encourage the development of a seamless transition from high school to college; and

Whereas, in September 2013, the Board of Education designated its Treasurer, Charlene Mercure, to serve as the Fiscal Agent for this grant and awarded her a supplemental contract for her additional duties related to administering the grant; and

Whereas, in a recent audit of the District’s financial records the State Auditor’s office concluded that the Board of Education could not utilize a supplemental contract to increase the Treasurer’s pay for these additional duties; and

Whereas, the Board of Education desires to demonstrate corrective action to address the recent audit finding regarding a supplemental contract and to take the necessary steps to compensate the Treasurer for the additional job duties affiliated with the administration of the HS/HE Grant.

Now, Therefore, Be It Resolved, that the Board hereby rescinds the supplemental contract awarded the Treasurer on September 11, 2013, and directs a payroll deduction in the amount of \$1,375.00 be made to the Treasurer’s pay to be reflected in the next payroll.

Be It Further Resolved that the Board hereby determines that the Treasurer’s current job description and compensation does not adequately include the extra duties affiliated with serving as the Fiscal Agent for the HS/HE Grant as this grant requires the Fiscal Agent, among other duties, to manage the contracts of individuals who are not employees of the Crestview Local School District.

Be It Further Resolved the Board hereby amends the Treasurer’s job description to include the additional duties of serving as the Fiscal Agent for the HS/HE Grant as specified in the Grant’s guidelines and assigns the Treasurer with pay the additional responsibilities of serving as Fiscal Agent for the HS/HE Grant for the 2013-2014 school year.

Be It Further Resolved that the Treasurer be paid \$1,375.00 from the District's general fund for this additional assignment.

Be It Further Resolved, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action were in meeting open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code..

END of CONSENT AGENDA

Recommend: The Board approve the consent agenda as presented:

Moved by _____, second by _____ to approve consent agenda. Vote yes: _____, _____, _____, _____, _____.
Vote no: _____, _____, _____, _____, _____. Absent: _____, _____. Motion carried _____. Failed _____.

Treasurer's Requests/Recommendations not included in Consent Agenda:

1. Recommend: The Board approve financial reports and investments as prepared and presented.

Moved by _____, second by _____. Vote yes: _____, _____, _____, _____, _____. Vote no: _____, _____, _____, _____. Absent: _____, _____. Motion carried _____. Failed _____.

2. Recommend: The Board accept Donations from:

- a. Crestview Athletic Boosters \$515.36 to CHS Volleyball for T-Shirts
- b. Target \$239.89 to CES Public School Support
- c. Richard & Nancy Dicken \$ 50.00 for CHS Boys Basketball game ball sponsor
- d. Crestview Athletic Boosters \$432.65 for CHS Football for Dial Down Marker
- e. Crestview Athletic Boosters \$210.00 for Signs for Athletic Boards

Moved by _____, second by _____. Vote yes: _____, _____, _____, _____, _____. Vote no: _____, _____, _____, _____. Absent: _____, _____. Motion carried _____. Failed _____.

Race To The Top:

Mr. Miller

Board Reports:

1. Career Center Report Mr. Tucker
2. Student Achievement Liaison Report Dr. Miller
3. Legislative Report Mr. Weikart
4. Student Board Member Report Courtney Hephner

Board Committee Reports:

1. Buildings & Grounds Mr. Vollnogle
2. Athletic Council Mr. Garwood
3. Personnel Mr. Vollnogle
4. Finance Audit Dr. Miller
5. Policy Dr. Miller
6. Communications Mr. Weikart
7. Insurance Mr. Vollnogle

Administrative Reports:

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| 1. Elementary School | Mrs. Dangerfield |
| 2. Middle School | Mr. Richardson |
| 3. High School | Mrs. Dickson |
| 4. Special Education | Mr. Hill |
| 5. Athletic | Mr. Cusick/Mrs. Sapp |
| 6. Lunchroom | Mrs. Peddicord |
| 7. Technology | Mr. Miller |
| 8. Transportation | Mr. Floor |
| 9. Maintenance | Mr. Radman |

Superintendent's Report:

Mr. Dilling

Superintendent's Requests/Recommendations not included in Consent Agenda:

1. Recommend : The Board review the following Board Policies/Bylaws which will be presented for approval at the November 12, 2014 board meeting:

<u>Policy/Bylaw Number</u>	<u>Description</u>	<u>New/Revised/Replacement</u>
1530	Evaluation of Principals & Other Administrators	Revised
2210	Curriculum Development	Revised
2430	District-Sponsored Clubs and Activities	Revised
2430.02	Participation of Community/STEM School Students In Extra-Curricular Activities	Revised
2510	Adoption of Textbooks	Revised
2520	Selection of Instructional Materials and Equipment	Revised
3220	Standards-Based Teacher Evaluation	Revised
5223	Released Time for Religious Instruction	New
5330	Use of Medications	Revised
5330.02	Procurement & Use of Epinephrine Auto Injectors in Emergency Situations	New
5336	Care of Students With Diabetes	New
5460	Graduation Requirements	Revised
5830	Student Fund-Raising	Revised
6144	Investments	Revised
7540.02	District Web Page	Revised
7540.03	Student Education Technology Acceptable Use & Safety	Revised
7540.04	Staff Education Technology Acceptable Use & Safety	Revised
8325	Receiving Legal Documents	New
8330	Student Records	Revised
8400	School Safety	Revised
8500	Food Services	Revised
8510	Wellness	Revised
8540	Vending Machines	Revised
8550	Competitive Food Sales	Revised
8660	Incidental Transportation of Students By Private Vehicle	Revised
9211	District Support Organizations	Revised

Moved by _____, second by _____. Vote yes: _____, _____, _____, _____, _____. Vote no: _____, _____, _____, _____. Absent: _____, _____. Motion carried _____. Failed _____.

2. Recommend: The Board ratify a Memorandum of Understanding with CEA to comply with legislative changes to the Teacher Evaluation System.

Moved by _____, second by _____. Vote yes: _____, _____, _____, _____, _____. Vote no: _____, _____, _____, _____. Absent: _____, _____. Motion carried _____. Failed _____.

3. Recommend: The Board approve changes to the high school 2014-15 Student-Parent Handbook RULES: item 12 and 13 as per superintendent's recommendation.

Moved by _____, second by _____. Vote yes: _____, _____, _____, _____, _____. Vote no: _____, _____, _____, _____. Absent: _____, _____. Motion carried _____. Failed _____.

Adjournment

Moved by _____, second by _____ to adjourn. Vote yes: _____, _____, _____, _____, _____. Vote no: _____, _____, _____, _____. Absent: _____, _____. Motion carried _____. Failed _____.

ANNOUNCEMENT

Reaffirm that the next regular Crestview Local Board of Education meeting will be held on Wednesday evening, November 12, 2014, 7:00 p.m. in the Performing Arts Center.